SAN JUAN BAUTISTA SCHOOL of MEDICINE

REQUEST FOR PROPOSALS

BID: 01-2026-SJB-BioRec

SJB Biomedical Research Center for Hispanic Health Disparities (BioReC)

NIH Project Award Number: C060037783-01

- Principal Investigator: Dr. Estela Estape
- This Project is supported by the National Institutes of Health (NIH) under the Award Number: C060037783-01. The project is 100% Federally Funded.
- This procurement will be conducted in accordance with applicable Federal regulations and NIH requirements.

The Bidding Committee of the San Juan Bautista School of Medicine will receive bids in dulylsealedlenvelopeslforlthelProject:lConstructionloflthelnewlbuildingl“Biomedical ResearchlCenterlforlHispaniclHealthlDisparities”ltolbelconstructedlonlLotlA,lStreetl16 Turabo Gardens Development, Caguas, Puerto Rico; adjacent to the existing facilities of the Escuela de Medicina San Juan Bautista.

The project consists of the construction of a one (1) story concrete, steel, and EIFS envelope building of approximately 12,000 sq. ft. to be used as a BSL-2 type laboratory facility and support spaces, including offices and two classrooms. The funds are restricted to the construction of the research facility and justified related spaces and necessary fixed equipment.

Each bidder must submit it on a sealed envelope, one (1) original copy and one (1) digital copy (on USB drive) properly identified with the bid number and project name. No bids submitted by email or Fax will be accepted.

Mandatory Standard Contract: Firm-Fixed Price/Lump Sum.

Qualified interested companies may obtain the bid instructions and required documents, (bid bonds, local and federal governments compliance requirements), plans, and specifications from November 23 to November 30, 2026, via the electronic link included here: https://tinyurl.com/ydt4efvm

Proposals will not be accepted from bidders who have not requested the mandatory documentation related to this process.

Timeline:

Activity	Duration	Start Date	End Date
Advertisement for Bids	3 days	11/23/26	11/25/26
MANDATORY Pre-Bid Meeting and Site Visit	1 day	12/02/2026 Hour: 10:00 AM	12/02/2026 Hour: 11:30 AM
Deadline to submit questions and clarifications	4 days	12/02/2026	12/05/26 Up to 11: 59PM
Deadline for SJBSM to answer consolidated questions	4 days	12/05/26	12/08/26 Up to 11:59 PM
Receipt of sealed proposals	8 days	12/08/26	12/16/26 Up to 5:00 PM

All questions must be submitted by email to:

- equinoxsj@gmail.com

With mandatory copy (cc) to:

- e_estape@sanjuanbautista.edu
- jorge.torres@sanjuanbautista.edu

Bids must include the following valid documents:

1. Bid Bond of 5% of the Bid Amount, Validity Period: 120 days
2. Performance Bond of 100% of the Contract Value.
3. Payment Bond: 100% of the Contract Value; Labor and Material
4. Liquidated Damages Clause for unjustified delivery of the project
5. Evidence of active UEI (Unique Entity Identifier)
6. SAM.gov Registration
7. Evidence that is not included in the Debarment List of the Federal Government.
8. Local Tax Clearance from the Puerto Rico Treasury Department
9. CRIM Free Debt Certification
10. Certification from the Puerto Rico Department of Labor and Human Resources for: Unemployment Insurance and Drivers Social Security
11. Puerto Rico Department of Consumer Affairs Registration

12. Corporations:

Corporate Resolution authorizing the person to sign and submit the Proposal.

Current Certificate of Good Standing from Puerto Rico State Dept.

Mandatory Federal Compliance Clauses (2 CFR 200 Appendix II)

1. Equal Employment Opportunity (EEO); Executive Order 11246
2. Clean Air Act and Federal Water Pollution
3. Byrd Anti-Lobbying Amendment Certification
4. Copeland Anti-Kickback Act Compliance
5. Davis-Bacon Act Compliance

Evaluation Criteria: Proposals will be evaluated primarily based on relevant experience and cost of the proposal, with consideration given to the qualifications of proposed key personnel, the proposed work plan and schedule, and the completeness of required documents and attachments. The evaluation process will comply with all applicable Federal regulations and NIH requirements.

Bidding Committee and the Administration of San Juan Bautista School of Medicine will have (30) thirty days from the bid opening to evaluate submissions and reserve the right to award the contract to the proposal that meets all established requirements and provides the best value, considering factors beyond price.

The San Juan Bautista School of Medicine reserves the right to cancel this Request for Proposal without penalty.

In Caguas, Puerto Rico, November 19, 2026.

Lic. Jorge A. Torres Otero

Dean of Administration, San Juan Bautista School of Medicine